### RFD Information Form



2018/2019

### As a NDC Recommended Funeral Director you will get:

- A full page listing on our website, including description
  of your business and what you offer, photo and contact
  details. (Including a link to your own website).
- The NDC & RFD logo for you to use on your own website and leaflets
- Verbal recommendation by our helpline staff to callers from your area.

To help cover the costs of administering our Recommended Funeral Directors scheme, including adding your details to our website, we ask for a small donation from you, on an annual basis.

The trustees have agreed a donation of £50 is requested from firms wishing to become Recommended Funeral Directors, with an additional £10 each for the listing of each branch included.

### **Recommended Funeral Directors Agreement**

If you agree with and can comply with the terms below, you can become one of the NDC's Recommended Funeral Directors

- To be flexible with the public and provide the service they request.
- To state clearly what your services can entail including a clear breakdown of costs for each part.
- To provide a very basic disposal, (direct cremation or burial) service if requested.
- To provide information regarding all disposal options to all clients.
- To assist families who want only a part service from you and not make this difficult by selling 'packages only'.
- To explain that embalming is optional and what embalming entails.
- To inform families that they may like to help with some aspects such as washing and dressing the deceased or pall bearing.
- To state clearly if you are a member of a larger 'group'.
- To inform customers that they can send feedback about the service you have provided to the Natural Death Centre.
- To inform families if their loved one is being kept at another facility.
- To provide families with options for other types of celebrant beyond simply a minister or a humanist.
- To meet and make arrangements at the family home at no extra charge.

We expect you to provide accurate information and clear pricing and to draw families' attention to hidden costs including expenses beyond those of the funeral such as subsequent purchase of interment plots for ashes and memorial costs. This will help families to understand the total costs of every disposal option.

Please complete and sign the back of this form. If you have additional branches please attach their contact information to an additional sheet of paper and return to 'The Natural Death Centre.'

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Company Name:	Head Office Address:	
Total Number of Branches: [ ]		
Your Name: Telephone Number: Email Address:	Job Title: Mobile Number: Website:	
Please complete the following questions. If you require more space than is provided, please continue onto a separate piece of paper and return to the NDC with this form.		
Will the same person who talks to the family about the arrangements be present on the day of the funeral?     Nearly Always [ ] Sometimes [ ] Not Usually [ ]		
Are you a member of a professional association?  SAIF [ ] NAFD [ ] BIFD [ ] Other [	] Please specify	
3. Do you have a chapel/viewing room for families?  Yes [ ] No [ ]		
4. Will you provide the following without providing other services:  Purchase of a coffin  Embalming  Limousine  Hearse  Bearers  Body preparation, washing and dressing  Collection of body from place of death within work hours  Collection of body from place of death out of work hours  Refrigerated body storage	Yes [ ] No [ ]	
5. Do you routinely embalm? Yes [ ] No [ ]		
6. Will you enable families to transport the person who died from your premises themselves? Yes [ ] No [ ]		
7. Do you help with coffin free funerals? Yes [ ] No [ ]		
8. Do you help families who wish to keep the deceased at home? Yes [ ] No [ ]		
9. Do you have a printed price list? Yes [ ] No [ ]		
10. Do you have refrigerated facilities at every branch? Yes [ ] No [ ]		
Further Comments:		

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information provided in the questions above are accurate.	
Company name  Print name  Date	Signed Position
The Natural Death Centre reserves the rights to remove your details from the Natural Death Handbook update sheet and from our website should we receive complaints from the public that you are not honouring the information given regarding your services or flexibility.	

#### Please return:

- The signed copy of this agreement and information form
- Your donation or copy of BACS transfer. (payment can also be made via Paypal)
- Any literature and a price list of services offered.

#### Please return to:

The Natural Death Centre
In The Hill House
Watley Lane
Twyford
Winchester
SO21 1QX

W: www.naturaldeath.org.uk E: contact@naturaldeath.org.uk T: 01962 712690